

WISTERIA PARK HOMEOWNERS ASSOCIATION
HOA Board Meeting
Monday, May 23, 2022, 3:00 pm
Location: Zoom

MINUTES

Call to order: The meeting was called to order at 3pm.

Determination of Quorum and Proper Meeting Notice: A quorum was established with the following board members present; Maureen Hooper, Paul Tobin, Lori Crick, Jan Carroll, and Louie Roseman. Notice was provided in accordance with FL ST 720 and the association's governing documents.

Approval of previous meetings Minutes

MOTION made by Maureen seconded by Paul to approve the April 25, 2022; meeting minutes as presented. MOTION passed unanimously.

MOTION made by Maureen, seconded by Lori to amend the January 24th, 2022, to reflect Randy Miller was appointed as non-board member treasurer. MOTION passed unanimously.

MOTION made by Maureen, seconded by Lori to ratify the Treasurer officer position to reflect that Randy Miller resigned as non-board member Treasurer, when Board member, Jan Carroll agreed to serve as Board member and Treasurer effective January 26th, 2022. MOTION passed unanimously.

Reports of Officers and Committees:

President: Ditch between Mango Park and Wisteria Park will be reviewed. Wisteria Park was contacted by Manatee County Code Enforcement. Brightview did trim the areas that are Wisteria Park's property. The ditch along 21st is the responsibility of Manatee County and a work order is placed for this.

Treasurer: Jan reported from the April 30, 2022, financial statements. Duval invoicing has been resolved.

Secretary: Third quarter newsletter is planned for July. The theme "Dog days of summer" was suggested. Paul plans to feature community dogs. Maureen will submit a pond article for the newsletter.

ARC: 1 request, door color, approved.

Hardscape: \$200 PVC pipe leaking in the pool heater fenced area.

Common Area Landscape & Irrigation: Ficus on fence line was trimmed. Some clean up inside the fence will be addressed. BV is working through some irrigation challenges. Some additional trimming is planned.

Managers Report (Action Items, Violations, etc.)

- Insurance trends were discussed. Nicole attended an insurance class recently.
- One account, over 90 days past due, was turned over to collections.
- Nicole, Maureen and Louie are working with Code Enforcement regarding the boundary line between Wisteria and Mango Park.
- Five violation letters were sent this past month.

Homeowners Comments

- Randy commented that Brightview missed last Friday's mowing.
- Randy commented on a Brightview calendar.
- Gail questioned if the irrigation schedule has been adjusted.

Unfinished Business:

Duval Landscaping update – financial: Finalized.

Update on Blue Canopies with Discount: Pending.

Rust Stain on curbs and sidewalks: Letters were sent to two owners.

Reserve Study update: Underway (timeframe of 4-6 weeks)

Workman's Comp Policy: Jan questioned whether this policy is necessary.

Liability Insurance: This will continue to be reviewed.

Handyman Committee Liability: The waiver continues to be in place. Hired vendors with their own Certificate of Liability on file is the best option.

New Business:

Pool and Playground signs: Updated signs were reviewed. Manatee County Trespassing ordinance will be added to signage. Guests using the pool and playground was discussed. There is a concern with people leaving messes in those areas.

Next meeting: Monday, June 27, 2022, at 3pm

Location: ZOOM Meeting

Adjournment: With no further business to discuss, the meeting adjourned at 3:38pm.

Wisteria Park HOA documents are available at: www.wisteriaparkhoa.com